

Recently your DBS Board of Directors met to discuss the billing situation. Recognizing that it is difficult for some families to make quarterly payments, we are announcing a new billing policy. This decision was made two-fold. One, to make the payment process less painful, and two, to help cut down on past due accounts.

With that said, here is the new DBS Billing policy effective 3/1/12:

- All accounts will continue to be billed on a quarterly basis. The next session is the Spring Session which will run March - May
- Accounts will now have the option to pay the quarter in full, or break it up into monthly payments
- All accounts will be billed out 15 days in advance of the upcoming month
  - Spring Session invoices will be sent out by 2/14/12
- All accounts will be due by the 1st of the month
  - Spring Session invoices are due by 3/1/12
- Accounts paid in full for the quarter will still be able to deduct the \$15 per swimmer early payment discount
- Accounts paid monthly will not receive an early payment discount
- All accounts not paid by the 10th of the month will be assessed a late fee. Late fees are \$25 per swimmer per month
  - For the spring Session, bills will be considered late if not paid by 3/10/12
  - If the account is not paid by the 15th of the month, your child will be asked to not practice until the account is brought current
- If you place your account on Inactive Status, you must contact the Treasurer/Business Manager, Brian Venables at [dbsbusmgr@gmail.com](mailto:dbsbusmgr@gmail.com). It is important for us to have this information so we can staff coaching needs appropriately.
- Accordingly, when you are coming back to the pool and wish to reactivate your account, please contact Brian as well

This is all about communication. I am not at the pools and do not know who is in the water other than information received from the coaches. If there is a financial emergency that will prevent you from paying on time, just simply email me to work out other payment arrangements.

As always, if you have any questions, please feel free to contact me at the above email address. I am online most every night M-F 7:00 pm to at least 10:00 pm and on and off throughout the weekends.

Thank you for your understanding and cooperation regarding our new policy.